



ABN 23 976 317 05661

Annual General Meeting of ANZLAA

Friday 18 September 2020 (at 1pm AEST).

This meeting will be conducted using the virtual platform Zoom.

AGENDA

1. Apologies
2. Declaration of interests
3. Minutes of Annual General Meeting held Wednesday 11 September 2019.
4. Business arising from the minutes
 - 4.1 No business arising from previous minutes
5. General business
 - 5.1 Appointment of auditor
 - 5.2 Adoption of Financial Reports and Accounts
 - 5.3 Report from the President
 - 5.4 Reports from Regional Representatives (ACT, NSW, QLD, SA, TAS, VIC, WA and NZ x 4)
Written reports for each state/region will be recorded in the AGM minutes
 - 5.5 Reports from Special Interest Group Representatives
Written report for Veterinary Special Interest Group will be recorded in the AGM minutes
 - 5.6 Membership Policy and Fees year commencing 2021 (Attachment # 1)
6. Confirmation of Election of Office-Bearers
 - 6.1 Executive Committee members
 - 6.2 Regional representatives
7. Other business
 - 7.1 Annual Conference scheduling:
Postponement of face to face events due to pandemic, next conferences to be advised.
 - 7.2 Animal Welfare Symposia scheduling:
Postponement of face to face events due to pandemic, next symposia to be advised.
 - 7.3 New Zealand Branch Meeting scheduling:
Postponement of face to face events due to pandemic, next meeting to be advised.
 - 7.4 "Acknowledgement to animals in research and teaching" NSW State sub-committee recommendation
8. Business without notice
9. Close of meeting

* Special Resolutions: A Special Resolution is required when an organisation wishes to change its Constitution. At least three quarters of the votes cast must be in favour of the Special Resolution for it to be passed and at least 3 weeks' notice must have been provided. This latter point means that a Special Resolution arising from discussion at an AGM cannot be voted upon until 3 weeks later. In such cases, a Special General Meeting must be convened; while this also requires 3 weeks' notice, only five members need to be in attendance to form a quorum.

ATTACHMENT # 1

Membership Policy and Fees for 2021

Subject to approval at the Annual General Meeting, the Membership Policy and Fees for the year commencing 1 January 2021 shall be as follows:

Benefits to be conferred by membership shall include:

- Access to the ANZLAA email discussion list
- The ANZLAA newsletter
- Access to members-only content on the ANZLAA website
- Access to the AALAS Learning Library at generously discounted rates
- Discounted conference registration
- Notification of meetings and events
- Voting rights (except Corporate and Affiliate Members)

Membership criteria:

- Ordinary Membership:** Ordinary Membership is open to individuals who are employed or otherwise engaged (including on a casual basis) in a part-time or full-time position relevant to the Objects of the Association.
- Student Membership:** Student Membership is applicable to undergraduates enrolled in full-time or part-time study in a field directly relevant to the Objects of the Association. Student Members must be residents of Australia or New Zealand.
- Corporate Membership:** Corporate Membership is available to organisations other than universities or research institutions whose activities are relevant to the Objects of the Association. Organisations holding Corporate Membership shall have the following entitlements:
 - Listing of their name on the ANZLAA website along with a link to their homepage and a summary of their products or services (maximum of 250 words with wording subject to Executive Committee approval);
 - Use of the words 'Corporate Member of ANZLAA [*current year*]' in association with their logo; note that the current year must be shown.
 - Access to a list of ANZLAA members who have agreed to receive mailings of commercial material;
 - Access to the ANZLAA group e-mail system for up to ten nominated staff;
 - Members' discount on individual conference registration.

Corporate Members must nominate a contact person. The contact person may nominate up to ten additional staff within their organisation whom they wish to be included in the Corporate Membership. Corporate Membership does not confer voting rights.

- Affiliate Membership:** Affiliate Membership may be available to individuals not eligible for membership under any other category but whose professional interests are consistent with the Objects of the Association. Applications for Affiliate Membership are to be directed to the Executive Committee. The annual subscription fees for Affiliate Members shall be the same as full Ordinary Membership. Affiliate Membership does not confer voting rights.

ATTACHMENT # 1 cont ...

- e) **Life Membership:** Membership in this category may be bestowed upon individuals who are widely recognised as having made a distinguished contribution towards the goals of ANZLAA. Unless exceptional circumstances exist, Life Membership will only be awarded to individuals who have contributed at least 15 years' continuous service to the industry. Life Members of AATA, ASTA and ANZSLAS shall be granted automatic Life Membership of ANZLAA. While not mandatory, nominees for Life Membership will usually be current or former members of ANZLAA. Admission to Life Membership is only available through nomination by an Ordinary or Life Member of ANZLAA and must not be initiated by the nominee. Nominations must be accompanied by a citation from the nominating member which must outline the nominee's achievements and must name at least three (3) other current members willing to act as referees. Nominations must be made in strict confidence and are to be lodged with the Secretary. The decision to approve a nomination shall be made by the Executive Committee. Life Members shall not be required to pay annual subscription fees and are entitled to the usual benefits of Ordinary Membership. The award of a Life Membership should be marked by the presentation of a certificate and the awardee's citation should be placed in the archives. Posthumous awards may be considered and a nomination process similar to that of Life Membership should apply. In such cases, the Committee must make all reasonable endeavours to obtain consent from the family before proceeding.

Subscription fees for the year commencing 1 January 2021

Subject to approval at the Annual General Meeting, the fees for the year commencing 1 January 2021 shall be:

Ordinary and Affiliate:

| | |
|------------------------------|-----------------------------|
| Australian residents | A\$ 89.15 (incl. GST) |
| New Zealand residents | A\$ 81.10 (GST not payable) |
| Residents of other countries | A\$ 81.10 (GST not payable) |

| | | |
|----------|-----------------------|-----------------------------|
| Student: | Australian residents | A\$ 38.25 (incl. GST) |
| | New Zealand residents | A\$ 34.80 (GST not payable) |

| | | |
|------------|---|------------------------------|
| Corporate: | Australian registered companies | A\$ 700.40 (incl GST) |
| | New Zealand registered companies | A\$ 636.75 (GST not payable) |
| | Companies registered in other countries | A\$ 636.75 (GST not payable) |

